

Skyward Family Access: How to check my students grades/comments

Step 1:

Go to our school website: <http://viking.d56.org/>

Step 2:

Under the "For Parents" Tab, select "Skyward Family Access"

Step 3:

Click on "To get started, click here to log into Family Access"

Step 4:

Enter your Login ID and Password

-This is the same information that you used for student registration this school year. If you need your information again, please call the Viking Main Office. 847-336-2108

Step 5:

Once you have logged in, on the left tab, select "Gradebook"

Student Access
John Viking

Home No messages were found.

Calendar

Gradebook

Student Info

Schedule

Activities

Login History

Step 6:

Once you have selected "Gradebook" you will see all of your students classes and grades. You will see their traditional letter (A, B, C, D, F) grade along with the overall standard grade (1,2,3,4,5). You will also see the each individual assignment/event grade for each class.

| | | |
|--|---|-----------------------------|
| ▼ 6th Grade Science Period 5 (10:33 AM - 11:17 AM) L Johnson | B | Traditional Letter Grade |
| ▼ Science | | Overall Standard Grade |
| ▼ Procedural Safety: Precisely and safel... | 4 | |
| Lab Safety and Behavior Due: 10/21/2016 (Q1) | 3 | |
| Lab Safety Unit Due: 09/23/2016 (Q1) | 5 | |
| Safety Contract signed Due: 08/30/2016 (Q1) | | |
| ▼ Skills: Applies scientific reasoning to a... | 1 | |
| Lab Equipment Quiz Due: 09/08/2016 (Q1) | 1 | Individual Assignment Grade |

Step 7:

To learn more information about a specific assignment, click on the assignment name "Lab Equipment Quiz". This will allow you to see the percentage your student received on the assignment as well as any comments provided by the teacher

The screenshot shows a class management interface. On the left, a sidebar lists the class structure: 6th Grade Science, Period 5 (10:33 AM - 11:17 AM), L Johnson. Under Science, there are sections for Procedural Safety, Skills, and Models. The 'Lab Equipment Quiz' is listed under Skills with a due date of 09/08/2016. A modal window titled 'Event Details' is open, showing the following information:

- Event: 6th Grade Science (Period 5) L Johnson
- Assignment: Lab Equipment Quiz
- Subject: Science
- Skill: Skills: Applies scientific reasoning to a question, problem, or task
- Assign Date: Thu Sep 8, 2016
- Date Due: Thu Sep 8, 2016
- Weight: 1.00
- John's Score Info: (Viking Middle School)
- Percent: 50.00%
- Grade: 1
- Missing: (empty)
- No Count: (empty)

Step 8:

To see comments, please select the "Blue Bubble" next to "GRADE"

This screenshot is similar to the one above, but it highlights the 'View comment' button. A blue bubble comment is visible next to the '50.00%' grade, containing the text: "John did not complete this assignment". A black button labeled "View comment" is positioned to the right of the bubble.